



APM PMQ eBook

This APM PMQ (Project Management Qualification) eBook covers all the essential information that you will need to discover whether the PMQ course is the right one for you. With details of syllabus topics and what will be studied on the course.



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TRAINING PROFESSIONALS

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What is APM PMQ?

APM PMQ training: The APM Project Management Qualification is formerly known as APMP. This is also equivalent to IPMA level D and SCQF level 7.

This course is designed to improve the skills of project management staff to enable them, through good project management practice, to make sound business decisions and thereby manage their projects to a successful conclusion. The examination will provide the delegate with an internationally recognised qualification, the PMQ is aligned with the IPMA's (International Project Management Association) qualification framework via the APM as the UK member body. The course builds on existing knowledge and experience and attendees will learn how to better plan, control and monitor their projects including risk and financial analysis together with reporting on progress. Interpersonal skills such as negotiation techniques and managing stakeholders are also covered in theory together with exercises to reinforce the learning.



As a result of the course's focus on exam preparation, the course includes a significant amount of theory delivered through plenary presentation sessions, but also includes several exercise sessions where participants are provided with example examination questions and the opportunity to review and discuss model answers.

TOPICS

Course topics

Leadership

**Requirements
management**

**Project success &
benefits management**

Scope definition

Planning (Estimating)

Schedule Management

Resource management

Communication

Budgeting & cost control

Control (Earned value)

Risk management

Conflict Management

Project management

Portfolio management

Programme management

Project environment (Context)

Stakeholder management

Life cycle

Organisation (Roles)

Sponsorship

Infrastructure (Project Office)

Business case

Planning (Project Management Plan)

Organisation (Structures)

Teamwork



TOPICS

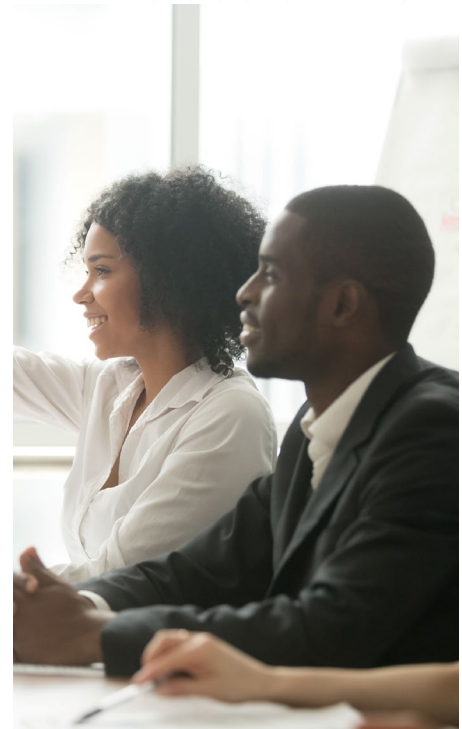
Course topics continued

- Project Management (Methods and procedures)
- Procurement
- Quality management
- Health and safety
- Change control
- Delegation (Issue management)
- Configuration management
- Governance
- Negotiation
- Reviews & Information management

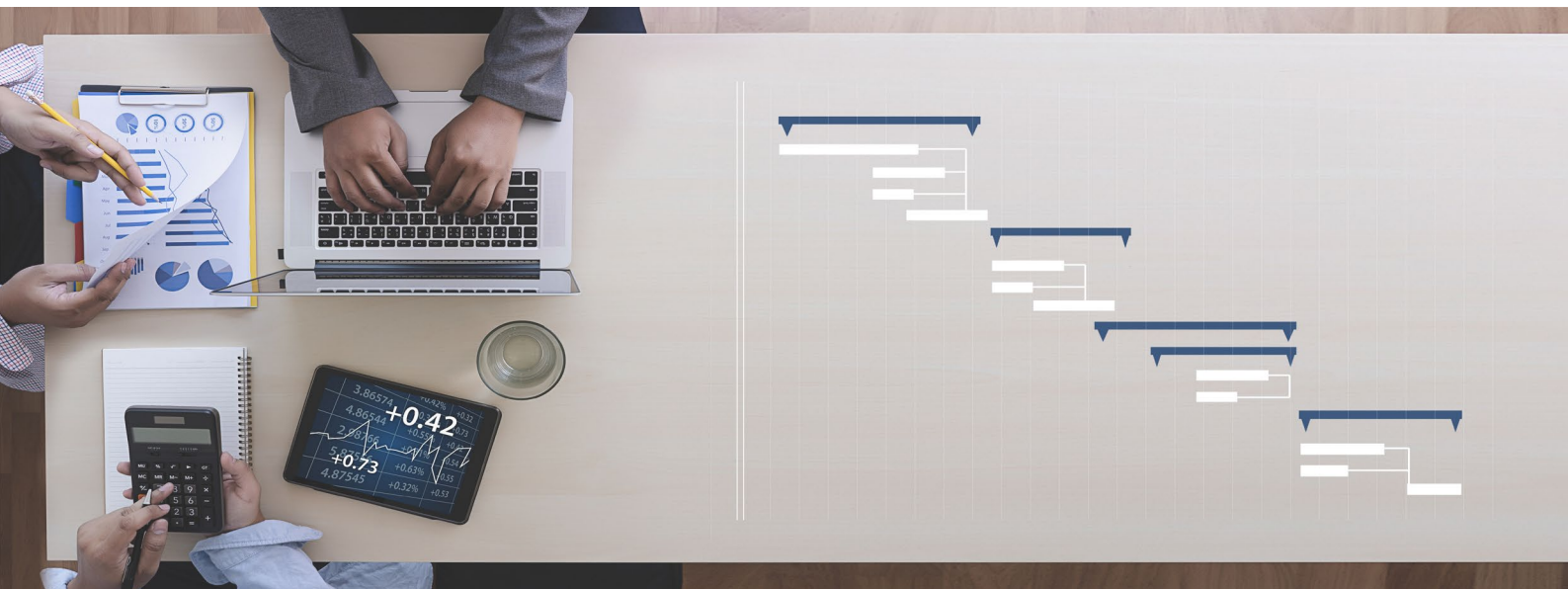
The APM study route – an overview

APM PFQ - Project Fundamentals is an introductory certificate into the world of Project Management recommended for those with 0-2 years project experience. Developed by APM, the 'Chartered Body for Project Professionals', it is an entry level qualification from the Association for Project Management (APM). Successful candidates will have shown a good understanding of the basic tools, techniques and principles of project management through a one-hour multiple choice based examination. Holders of the certificate have demonstrated that they understand the project environment and how to work with project managers in all types of organisations.

APM PMQ (Project Management Qualification) is the next level up and recommended for those with 2- 5 years experience. Delegates will learn more about how the elements of project management interact with each other and how to apply these elements practically to their own projects. Those that are already PRINCE2® Practitioner qualified can sit APM PMQ for PRINCE2® Practitioners which is a shorter exam.



As the only organisation to be awarded 'chartered status' in the project management industry, APM qualifications offer a clear route into the status of 'Chartered Project Professional'.





Established: APM was formed in 1972 and in 2017 was awarded a 'royal charter' as part of its strategy to raise awareness and standards in the profession. When you study with APM you can benefit from a whole range of membership initiatives, qualifications, publications and events.

Professionalism: The APM '5 Dimensions of Professionalism' provides a framework that helps you to develop your career and can be a clear route to becoming a 'Chartered Project Professional'.

Breadth: The APM 'Body of Knowledge' defines the knowledge needed to manage any kind of project.

Depth: The APM 'Competence Framework' provides a guide to project management competences.

Achievement: APM qualifications are recognised across the profession and aligned with IPMA's Four Level Certification Program.

Free APM 'Associate Membership' for any delegate that sits APM PMQ. Only available through SPOCE.

What is assessed?

The PMQ, formerly known as APMP, syllabus assesses breadth of knowledge in all areas of project management and covers knowledge areas from the *APM Body of Knowledge*, including budgeting and cost management, conflict management, communication, earned value management, leadership, negotiation, procurement, sponsorship and teamwork.

How is it assessed?

There are two examination routes for the qualification:
A three hour paper where candidates must answer ten from sixteen questions. **OR**
For PRINCE2® Registered Practitioners a two hour paper that recognises prior learning. In this paper candidates must answer six from ten questions.*



How does APM PMQ fit with PRINCE2®

The answer to this question is 'perfectly' because the two approaches are very different but compliment each other. PRINCE2 is a structured method of project management. Like APM PMQ it can be applied to all industries and organization of all sizes but where it differs is in its application. The knowledge and applications of the PRINCE2 method are studied in the PRINCE2 course. It is a method where candidates are advised to manage their project in stages and by exception. I.e. meaning escalate issues when set tolerances are exceeded. For APM the approach is much more about testing a general understanding of project management as a whole.

PRINCE2® focuses on the what. It pins down a method and processes which must be followed for successful production of the projects products. APM covers this but also focuses on the people aspect of project management as part of its general best practice body of information. The answer as to whether to do PRINCE2 or APM is also a simple one. The answer is that any good project manager will be able to navigate their way around and have a good understanding of both of these approaches.



APM recognise the importance of PRINCE2® and have a specific shorter route, 'PMQ for PRINCE2 practitioners. The course allows PRINCE2 practitioners to sit a shorted exam, recognising their prior experience.





How you can study APM with SPOCE

Classroom courses

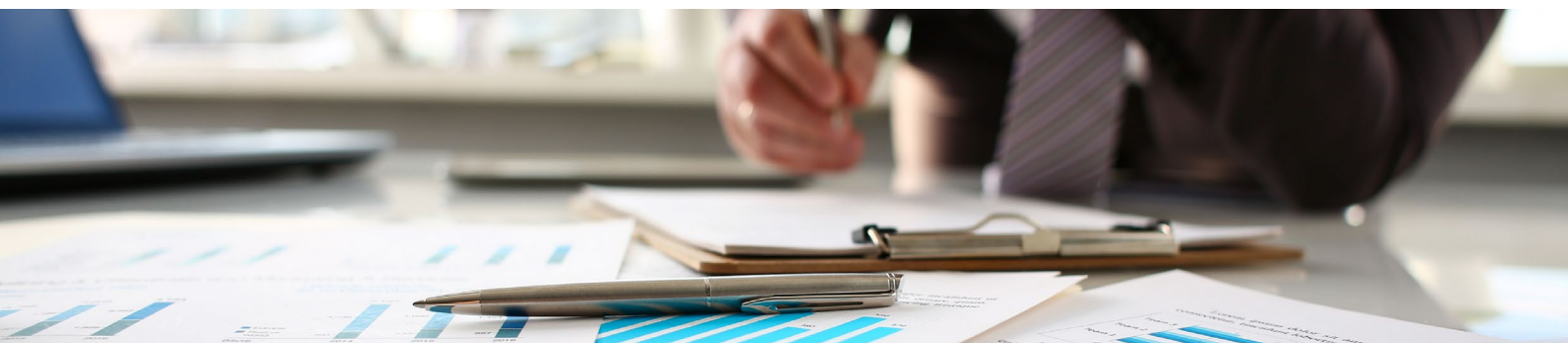
Our classroom courses are a supportive and collaborative experience where you will get to learn in a group, sharing your experience with other professionals and applying the method we are teaching to your working life. The majority of SPOCE's classroom training consists of pre-course materials that provide attendees the opportunity to prepare for the course. During the course, the combination of trainer presentations, individual and group tasks, and workshopped flip chart diagrams help delegates to understand and learn the subject.

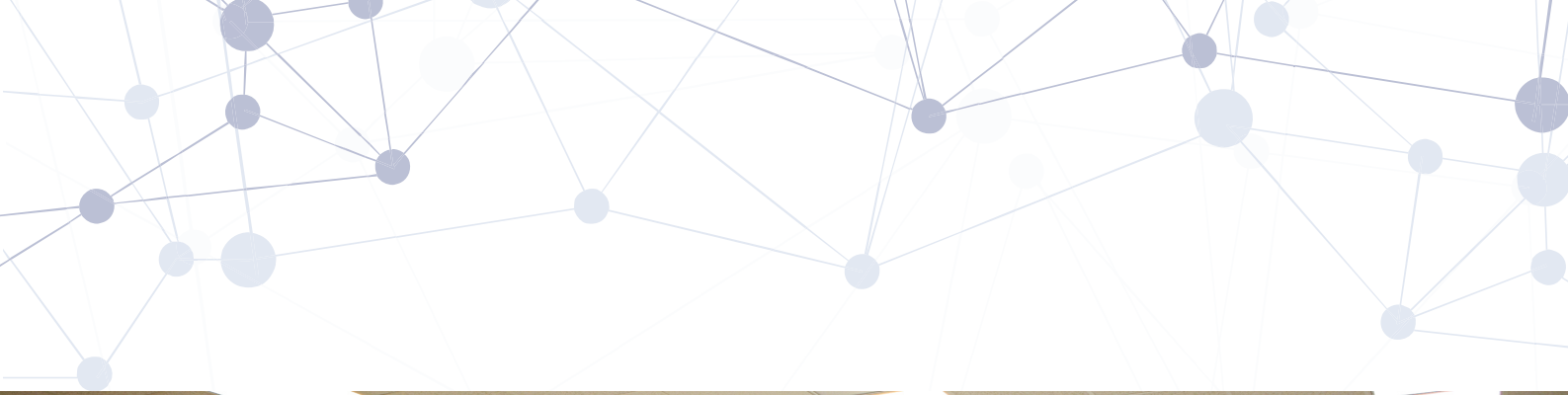
e-Learning

Do you like the flexibility of being able to choose when and where you study, are fairly confident learning with technology but don't want to lose on quality in your course material? Here at SPOCE we have developed our own brand of award-winning e-Learning courses to support your self-study, accessible worldwide from our Learning Management System. Now you can even take your exams online too!

Onsite client events

If you are part of an organisation looking for a more be-spoke package for your employees then SPOCE has the expertise to customise your learning and deliver an experience tailored to your needs. We also provide on-site training at your own location anywhere in the world.





46% of APM PMQ holders earn more than £50k per annum

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